



Information Circular – Circulaire d'information

Ref. ICC/INF/2013/009

Date: 1 November 2013

ENTITLEMENTS IN RESPECT OF SERVICE IN FIELD DUTY STATIONS

1. The Registrar, pursuant to section 4.2 of Presidential Directive ICC/PRES/D/G/2003/001, hereby promulgates this Information Circular for the purpose of informing staff assigned to field duty stations and implementing Administrative Instruction ICC/AI/2010/001 on *Conditions of Service for Internationally-Recruited Staff in Field Duty Stations*; Administrative Instruction ICC/AI/2011/006 on *Mobility and Hardship Scheme*; and Administrative Instruction ICC/AI/2011/007 on *Special Entitlements for Staff Members Serving at Designated Duty Stations*.

2. Following approval by the President, the Registrar has decided that Bamako, Mali, is officially recognized as a duty station for the purposes of the Court. Pursuant to Staff Regulation 3.1, salaries and allowances of the Court shall be fixed in conformity with the United Nations common system standards. Accordingly, this Information Circular has been updated to include the decisions made by the International Civil Service Commission (ICSC) and the UN common system Human Resources Network Standing Committee on Field Duty Stations (Field Group) concerning Bamako.

3. The following table summarizes, for each of the Court's field duty stations, the decisions made by the ICSC and the Field Group for the purpose of implementing Administrative Instruction ICC/AI/2010/001 on *Conditions of Service for Internationally-Recruited Staff in Field Duty Stations* and Administrative Instruction ICC/AI/2011/006 on *Mobility and Hardship Scheme*.

Country/ Duty station	Family status		H/S cat.	R&R cycle	Add. Non- family hardship allowance ¹	SOA ²	APA	SOLA rate	Hazard pay
	Family	Non- family							
CENTRAL AFRICAN REPUBLIC (CAR)									
Bangui	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D	6 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 3,937	Yes
COTE D'IVOIRE									
Abidjan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	B	None	<input type="checkbox"/>	<input type="checkbox"/>			No
DEMOCRATIC REPUBLIC OF CONGO (DRC)									
Kinshasa	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C	8 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 4,920	No
Bunia	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E	6 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 4,920	Yes
KENYA									
Nairobi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	B	None	<input type="checkbox"/>	<input type="checkbox"/>			No
MALI									
Bamako	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C	8 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 4,162	Yes
UGANDA									
Kampala	<input checked="" type="checkbox"/>	<input type="checkbox"/>	B	None	<input type="checkbox"/>	<input type="checkbox"/>			No

Abbreviations:

- H/S cat.: Hardship category, as determined by the ICSC
R&R: Rest and Recuperation travel
SOA: Special Operations Approach
APA: Administrative Place of Assignment
SOLA: Special Operations Living Allowance

4. The following table summarizes the Court's special entitlements for staff members serving at designated duty stations, following recommendations by the ICSC, for implementation of Administrative Instruction ICC/AI/2011/007 on *Special Entitlements for Staff Members Serving at Designated Duty Stations*.

¹ Pursuant to Administrative Instruction ICC/AI/2011/006

² Pursuant to Administrative Instruction ICC/AI/2010/001

Country/ Duty station	H/S cat.	Accelerated home leave travel	Special entitlements related to education grant ³	Additional shipment	Reimbursement of basic medical examinations
CENTRAL AFRICAN REPUBLIC					
Bangui	D	Yes	Yes	Yes	Yes
COTE D'IVOIRE					
Abidjan	B	No	No	No	No
DEMOCRATIC REPUBLIC OF CONGO					
Kinshasa	C	Yes	Yes	Yes	Yes
Bunia	E	Yes	Yes	Yes	Yes
KENYA					
Nairobi	B	No	No	No	No
MALI					
Bamako	C	Yes	Yes	Yes	Yes
UGANDA					
Kampala	B	No	No	No	No

5. This Information Circular shall enter into force on 1 November 2013.



Herman von Hebel
Registrar

³ Additional reimbursement for boarding costs is determined by the Administrative Place of Assignment in respect of those staff members for whom the Special Operations Approach applies