



Information Circular – Circulaire d'information

ICC/INF/2012/010

Date: 28 May 2012

ENTITLEMENTS IN RESPECT OF SERVICE IN FIELD DUTY STATIONS

1. The Registrar, pursuant to section 4.2 of Presidential Directive ICC/PRES/D/G/2003/001, hereby promulgates the below for the purpose of informing staff members assigned to field duty stations and implementing Administrative Instruction ICC/AI/2010/001 on *Conditions of Service for Internationally-Recruited Staff in Field Duty Stations*, Administrative Instruction ICC/AI/2011/006 on *Mobility and Hardship Scheme* and Administrative Instruction ICC/AI/2011/007 on *Special Entitlements for Staff Members Serving at Designated Duty Stations*.

2. The following table reflects decisions made by the International Civil Service Commission (ICSC) and the UN common system HR Network Standing Committee on Field Duty Stations for the purpose of implementation of Administrative Instruction ICC/AI/2010/001 on *Conditions of Service for Internationally-Recruited Staff in Field Duty Stations* and Administrative Instruction ICC/AI/2011/006 on *Mobility and Hardship Scheme*.

Country/ Duty station	Family status		H/S cat.	R&R cycle	Add. Non- family hardship allowance ¹	SOA ²	APA	SOLA rate	Hazard pay
	Family	Non- family							
CENTRAL AFRICAN REPUBLIC (CAR)									
Bangui	<input checked="" type="checkbox"/>	<input type="checkbox"/>	D	None	<input type="checkbox"/>	<input type="checkbox"/>			No
COTE D'IVOIRE									
Abidjan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C	8 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 4,050	No
DEMOCRATIC REPUBLIC OF CONGO (DRC)									
Kinshasa	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C	8 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 4,920	No
Bunia	<input type="checkbox"/>	<input checked="" type="checkbox"/>	E	8 weeks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Hague or Kampala	USD 4,920	Yes
KENYA									
Nairobi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	B	None	<input type="checkbox"/>	<input type="checkbox"/>			No
UGANDA									
Kampala	<input checked="" type="checkbox"/>	<input type="checkbox"/>	C	None	<input type="checkbox"/>	<input type="checkbox"/>			No

Abbreviations:

H/S cat.:	Hardship category, as determined by the ICSC
R&R:	Rest and Recuperation travel
SOA:	Special Operations Approach
APA:	Administrative Place of Assignment
SOLA:	Special Operations Living Allowance

4. With the implementation of this circular, the entitlement to R&R travel in respect of internationally-recruited staff assigned to duty station Bangui, CAR, will be discontinued. However, internationally-recruited staff assigned to Bangui may utilize one last R&R travel entitlement, accrued under the qualifying service for the previous cycle of sixteen (16) weeks. After such travel, no further R&R travel shall be granted. In addition, no further R&R travel shall be granted when the qualifying service is interrupted by absence outside the area of the duty station on home leave, family visit travel, emergency leave, special leave or annual leave.

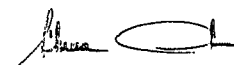
¹ Pursuant to Administrative Instruction ICC/AI/2011/006

² Pursuant to Administrative Instruction ICC/AI/2010/001

5. The following table reflects the Court's special entitlements for staff members serving at designated duty stations, following recommendations by the International Civil Service Commission (ICSC), for implementation of Administrative Instruction ICC/AI/2010/007 on *Special Entitlements for Staff Members Serving at Designated Duty Stations*.

Country/ Duty station	H/S cat.	Accelerated home leave travel	Special entitlements related to education grant ³	Additional shipment	Reimbursement of basic medical examinations
CENTRAL AFRICAN REPUBLIC					
Bangui	D	Yes	Yes	Yes	Yes
COTE D'IVOIRE					
Abidjan	C	Yes	No	No	Yes
DEMOCRATIC REPUBLIC OF CONGO					
Kinshasa	C	Yes	Yes	Yes	Yes
Bunia	E	Yes	Yes	Yes	Yes
KENYA					
Nairobi	B	No	No	No	Yes
UGANDA					
Kampala	C	Yes	Yes	No	Yes

6. This Information Circular supersedes any previous Information Circular on the subject and shall enter into force on 28 May 2012.



Silvana Arbia

Registrar

³ Additional reimbursement for boarding costs is determined by the Administrative Place of Assignment in respect of those staff members for whom the Special Operations Approach applies