

REQUEST FOR EXPRESSION OF INTEREST (EOI)

Subject: Freelance Graphic Designer

Date of this EOI: 28 October 2024

Closing date of this EOI: 01 November 2024 (CET 17:00)

Reference Number: EOI 500540

Address EOI for the attention of: Procurement Tender 7

E-mail address: Tender.7@icc-cpi.int

It is anticipated that the International Criminal Court (ICC) located in The Hague, The Netherlands, will shortly be issuing a solicitation for the provision of Freelance Graphic Designer. In this connection, the ICC is requesting expression of interest from qualified firms.

Description

The Trust Fund for Victims (TFV) at the International Criminal Court (ICC) were established in 2002 under the Rome Statute. The ICC investigates and, where warranted, tries individuals charged with the gravest crimes of concern to the international community: genocide, war crimes, crimes against humanity and the crime of aggression. The TFV implements Court-ordered reparations for the benefit of victims of Rome Statute crimes and undertake initiatives for the benefit of victims and their families. The TFV aims to contribute, through its programmes and activities, redressing the harm suffered by victims of Rome Statute crimes.

The TFV continued to increase its visibility and to communicate better its mission, impact, and activities with key stakeholders and public audience through communications materials.

The TFV seeks a creative and experienced freelance graphic designer to provide technical support in designing TFV publications and improvement of the design and layout materials produced by TFV. Materials include factsheets, designs for social media posts, reports, flyers, banners, infographics and other innovative products in both English and French

Selection Criteria

Criteria	Requirement
Software Proficiency	Demonstrated proficiency in graphic design software, including Canva and Adobe Creative Suite (InDesign, Illustrator, Photoshop). Familiarity with other modern, industry-standard graphic design tools is highly valued.
Experience	A minimum of 5 years of experience in graphic design, with a strong portfolio showcasing diverse design projects.
Relevant Experience	Previous experience with the United Nations, international organizations, European Organizations, is preferred.
Language Requirements	Fluency in English is required. Proficiency in French or Spanish will be considered an asset.

Interested firms/organizations should forward their Expression of Interest by completing the online registration at <https://www.icc-cpi.int/get-involved/Pages/Vendors.aspx> or by e-mail Tender.7@icc-cpi.int Please use the attached form.

Interested firms/organizations registered with the UN Global Marketplace, please indicate your vendor registration number. Please be advised that this Request for EOI does not constitute a solicitation. It should also be noted that the ICC reserves the right to change or cancel this requirement at any time.

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ICC EOI 500540**

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1. Company information:

a) Company's name:

b) Address (address responding to this EOI):

c) Telephone:

d) Fax:

e) Company contact:

f) E-mail:

Please note that this email address will be used for all tender correspondence with regard to this tender. Please state e-mail address of main point of contact for all tender correspondence (e.g. Tender Manager).

g) UNGM Vendor Registration No.:

Note: It is not mandatory to register with the UNGM (<http://www.ungm.org>). Contracts can be awarded to non-registered suppliers. The full RFP documents can be provided to you per e-mail, even without a UNGM vendor registration number. However, by registering on the UNGM your company details will be entered in the database the UN buyers use when searching for suppliers.