REQUEST FOR EXPRESSION OF INTEREST (EOI) 127408R

Subject: Consultancy Services for Evidence Registration and Management Module

Date of this EOI: 28 February 2020

Closing date of this EOI: 10 March 2020

Reference Number: ICC 127408R

Address EOI for the attention of: Procurement

Fax no.: +31 (0) 70 515 8336

E-mail address: tender.3@icc-cpi.int

It is anticipated that the International Criminal Court (hereafter referred to as the ICC) located in The Hague, The Netherlands, will shortly be issuing a solicitation for the provision of **Consultancy Services for Evidence Registration and Management Module.** In this connection, the ICC is requesting expressions of interest of consultants from qualified firms.

**Summary Scope of Work**

The ICC’s Office of the Prosecutor (OTP) is seeking to develop a web tool , using Mendix aPaaS technology, which allows the Unit to streamline its business processes in relation to the registration, management, and tracking of all evidence in its custody. This system should not only be user friendly but should ensure that evidence is registered and processed more securely and efficiently, and the related business processes are more operationally responsive to the Office of the Prosecutor’s (OTP) needs.

The solution sought should support the following capabilities:

* Capture evidence metadata and support ingestion into any system;
* Manage and track all the activities related to Evidence registration;
* Manage follow-up information relating to these activities;
* Generate notifications to users on the progress of their evidence registration;
* Allow for user access controls to evidence registrations; and
* Allow for the generation of performance indicators and statistical reports.
* Due to the ICC’s stringent information security requirements, the Evidence Registration and Management System (ERMS) will have to be implemented and managed within ICC’s premises, using ICC’s IT network, and cannot be deployed as a cloud solution.
* Solution must be in Mendix
* The ICC will provide 1 developer and 1 Scrum Master/Project Manager. The vendor is only required to provide 2 developers to augment existing in-house capacity.

The detailed scope of work will be given under the Request for Quotation document that will be sent to the firms who reacted to this EOI.

Interested firms/organizations should forward their Expression of Interest by e-mail to **tender.3@icc-cpi.int**

Please use this attached form (Page 3).

Interested firms/organizations registered with the UN Global Marketplace, please indicate your vendor registration number.

Please be advised that this Request for EOI does not constitute a solicitation. It should also be noted that the ICC reserves the right to change or cancel this requirement at any time.

NOTE: Please **do not** send any offers or price quotations as a response to this Request for EOI.

**EXPRESSION OF INTEREST**

**ICC127408R**

**Consultancy Services for Evidence Registration and Management Module**

1. Company information:
2. Company’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Address (address responding to this EOI): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Company contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

g) UNGM Vendor Registration No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: It is not mandatory to register with the UNGM ([http://www.ungm.org](http://www.ungm.org/)). Contracts can be awarded to non-registered suppliers. The full RFP documents can be provided to you per e-mail, even without a UNGM vendor registration number. However, by registering on the UNGM your company details will be entered in the database the UN buyers use when searching for suppliers.