REQUEST FOR EXPRESSION OF INTEREST (EOI)

Subject: Provision of Printing of Promotional Materials

Date of this EOI: 29 July 2019

Closing date of this EOI: 19 August 2019

Reference Number: ICC 126942

Address EOI for the attention of: Procurement

Fax no.: +31 (0) 70 515 8336

E-mail address: Tender.2@icc-cpi.int

It is anticipated that the International Criminal Court (hereafter referred to as the ICC) located in The Hague, The Netherlands, will shortly be issuing a solicitation for the provision of **Printing of Promotional Materials**. In this connection, the ICC is requesting expressions of interest from qualified firms.

**Brief Scope of Work of Printing Promotional Materials**

ICC envisages a contract for the period of 3 years for the year 2019, 2020 and 2021. The Court intends to enter into a one-year agreement with the selected service provider, extendable up to a maximum of three years until 31st December 2021, subject to vendor performance and available funding and promotional items needs.

The types of items of promotional materials may include, but are not limited to, the following:

* Ball pens and other writing instruments
* USB’s flash drive, various memory capacity and USB cards
* Silk ties and scarfs with gift boxes
* Personalised metallic pins
* Cufflinks with gift boxes
* Aluminium bookmarks
* Glass sculpture
* Laminated paper gift bags

All items would incorporate the ICC logo, or multiple variations of artwork depending on the use.

The detailed scope of work will be given under the Request for Quotation document that will be sent to the firms who reacted to this EOI.

Interested firms/organizations should forward their Expression of Interest by e-mail to [Tender.2@icc-cpi.int](mailto:Tender.2@icc-cpi.int).

Please use this attached form (Page 3).

Interested firms/organizations registered with the UN Global Marketplace, please indicate your vendor registration number.

Please be advised that this Request for EOI does not constitute a solicitation. It should also be noted that the ICC reserves the right to change or cancel this requirement at any time.

NOTE: Please do not send any offers or price quotations as a response to this Request for EOI.

**EXPRESSION OF INTEREST**

**ICC126942**

**Provision of Printing of Promotional Materials**

1. Company information:
2. Company’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Address (address responding to this EOI): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Company contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

g) UNGM Vendor Registration No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_