



Annex to Administrative Instruction

Ref. ICC/AI/2017/002

Date: 17 February 2017

Rest and recuperation framework

<i>Frequency</i>	<i>Conditions</i>
6 weeks*	Duty stations in extreme situations as follows: <ul style="list-style-type: none">• Very dangerous locations where staff are directly targeted as a result of their association with the United Nations and/or the Court or where premises are targeted, causing imminent threat to staff• Locations where there is war or active armed conflict and where staff are at high risk of becoming collateral damage
8 weeks	All non-family/restricted duty stations: <ul style="list-style-type: none">• All duty stations declared by the Department of Safety and Security as restricted for all eligible dependants for security reasons• All duty stations designated as “non-family” by the Chair of the International Civil Service Commission
12 weeks	Duty stations with a high level of hardship: <ul style="list-style-type: none">• Non-capital duty stations with a hardship classification of D or E• Exceptional cases of category E capital cities

* For very exceptional cases, a four-week rest and recuperation cycle can be approved by the Chair of the International Civil Service Commission, under delegated authority from the Commission, upon the recommendation of the Human Resources Network of the United Nations System Chief Executives Board for Coordination.